

# Annual Meeting for the Pine Tree Quilters Guild, Inc.

According to the Pine Tree Quilters Guild, Inc's BY LAWS, Section 3.04 states that the membership is to be notified of the following:

**Subject:** Elections

**Date:** September 12, 2023

**Location:** Rib Mountain Lutheran Church, 227150 Harrier Avenue, Wausau, WI 54401

**Time:** 6:30 pm

As stated in the current By-Laws:

**5.04 President.**

The President shall be the principal executive officer of the Corporation and subject to the control of the Board of Directors shall in general supervise and control all of the business and affairs of the Corporation. The President shall, if present, preside at all meetings of the members and of the Board of Directors. The President shall have authority to sign all documents or instruments necessary or proper to be executed in the course of the Corporation's regular business. The President shall appoint chairpersons to the Standing Committees and in general act as advisor to said committees.

**5.06 Secretary.**

The Secretary shall:

- a. Keep the minutes of the meeting of the members and of the Board of Directors in one or more books provided for that purpose.
- b. See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law.
- c. Be custodian of the corporate records. Keep up to date the corporate and officer's copies of the booklet containing resolutions and policies passed by vote of the Board or membership.
- d. Sign with the President or Vice President all legal documents requiring the signature of a Secretary and in general perform all duties incident to the office of Secretary.
- e. Send minutes electronically within ten (10) days of the meeting to the board of directors and newsletter editor.

**5.08 Members-at-Large.** The three (3) Members-at-Large are elected on an annual basis.

They shall:

- a. Attend all board meetings
- b. Assist the Vice-President in obtaining and securing speakers and/or presenters.

## **Ballot:**

**Co-Presidents:** Sandy Block and Wendy Waraksa

**Secretary:** Theresa Gutsch

**At-Large:** Rose Grych, Becky Piette, and Cathy Teske

Nominations will also be accepted at the September 12, 2023 evening meeting prior to voting.